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## Policy & Advocacy WG Agenda

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9.19.24

### Welcome

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### Updates

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- Policy Brief
  - Logistical issues with BEI
  - Second line of the second section “The Staten Island Alliance [...] tracking data in 3 zip codes (add ZIP codes in parentheses here) on Staten Island [...]”

### Planning

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- Review Policy Brief
- Plan Legislative Breakfast
  - November 21 from 9am –1pm
  - Arrival time: 9:30 open doors for seating and breakfast
  - Roles:
    - Opening and Closing Statements: Zulma Cruz
    - Moderator: Chris Dowling (Dolores Reig)
    - Timekeeping: Felicia Soodeen
    - Legislator’s Attendant: Sandra Graydon Long
    - Check-in: Maritza Cuevas (one more needed)
    - Food Monitoring: 2 attendants needed
    - Translation equipment handler: Claudia Garzon
      - Label equipment and mark who is receiving equipment
  - Breakfast: Continental breakfast
  - Dimming the lights when the speaking starts to pull focus
  - 5 min for each legislator to speak at the beginning of the event and the Q&A at the end



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- Legislators will be given the Policy Brief beforehand and will be asked to speak on the complaints that have been brought to their offices by their constituents.
- Put up signs in both English and Spanish for the bathroom
- Looking into purchasing translation equipment (headsets)
- Legislators will have their separate table
  - CBOs and families will be mixed
    - At least one Spanish-speaking CBO will be at each table
- Speakers:
  - Opening Remarks: Zulma Cruz
  - Legislators: 5 min speeches
  - Parent Speakers: Erica Perez, Krystal Heffney, (Tentative Spanish Speaking Parent), Parent from Mariners Harbor
    - 3 parent speeches spread throughout the event
    - One parent from each ZIP code
  - Diana Jaquez (SI Alliance EI Ambassador)
  - Carlos from CCC
  - United for Brownsville (Dany)
  - Gaby from PCC
  - Claudia Garzon (?) Co-chair of Policy & Advocacy WG
    - Speak about the Know Your Rights Document (?)
  - Speaker on SI Alliance Findings: [...]
  - Speaker on SI Alliance Recommendations: [...]
  - Possible speakers:
    - Pilar Brzyski, Joan Fisher, Jane DiFortuna, Emma Tello, Anne Gordon, Ha Phan
- Planning Committee
  - Reach out to SI Alliance members to ask who is interested in being a part of the the Legislative breakfast planning committee – will join with the Policy and Advocacy meeting
- SI Alliance staff will set up the space the night before the event
- SI Alliance partners tabling:
  - Parent to Parent
  - PCC
  - IBR
  - RUMC



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- SIUH
- Materials to hand out to participants:
  - Event Agenda
  - SI Alliance one pager
    - Mission statement
    - Contact information
  - List of attendees
    - Acknowledgement page
  - Policy Brief
  - Know Your Rights Document
- Pre-printed name tags
  - Lanyard with SIA logo
- \$25 gift cards to participating families
  - Will receive items (gift cards and swag) from Claudia

## Closing

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- Next Meeting: October 17<sup>th</sup>, 2024