

## **STEPS to End Family Violence**

### **Economic Empowerment Specialist Economic Empowerment Program**

#### **Agency Description:**

STEPS To End Family Violence (STEPS), founded in 1986 by the legendary Sister Mary Nerney, has the expertise to provide specialized programming to meet the multiple needs of vulnerable individuals and families. STEPS offers a variety of innovative, trauma-informed, anti-oppressive programming focused on the prevention of intimate partner violence; advocacy and healing for survivors; as well as increasing awareness of the epidemic of gender-based violence; and transforming the rhetoric and institutions that sustain such violence. STEPS is a program of Rising Ground.

#### **Position Summary:**

The Economic Empowerment Specialist (EES) will maintain a caseload of 20-25 clients seeking Economic Empowerment services. The EES will provide trauma-informed support and advocacy to survivors of intimate partner violence on issues related to career and educational goals, budgeting, job applications, resumes and cover letters, credit review and repair strategies, housing advocacy, immigration advocacy, SNAP benefits and public assistance, food resources, and financial independence and wellness. The EES will also provide written advocacy and court/appointment accompaniment. The EES is responsible for maintaining all documentation, client files, and notes as required by the agency. The EES will receive one hour per week of individual supervision. The ideal candidate will bring a passion for social justice and anti-oppressive practice, experience providing support to survivors of intimate partner violence and/or other forms of trauma, and a desire to work collaboratively with a team of creative and committed clinicians and advocates. The EES will work under the supervision of the Economic Empowerment Supervisor in our East Harlem office.

#### **Core Responsibilities:**

- Maintains caseload of 20-25 clients seeking Economic Empowerment services
- Actively engages in inter-disciplinary collaboration and case coordination with other STEPS programs and relevant agencies
- Assess and plan for the treatment implementation using trauma-informed evidence-based models of intervention
- Network within the community and work as an advocate for clients within various institutions
- Participates in weekly supervision, team supervision, and attends other meetings as required
- Performs administrative tasks as needed
- Maintains program records and completes reports
- Maintain accurate case files
- Complete all required paperwork in a timely manner
- Other duties as assigned

#### **Qualifications:**

- Bachelor's degree or Master's degree in social work, mental health counseling or related field
- Knowledge and understanding of the dynamics of intimate partner violence
- Proficiency working with individuals from diverse backgrounds and lifestyles with various identities
- Passion for incorporating reflective practice around issues of race, oppression, and diversity into support and advocacy work
- Exceptional interpersonal, speaking, and writing skills and the ability to apply these skills in diverse situations
- Demonstrated ability to be flexible and work as a member of a multi-disciplinary team as well as independently
- Keen ability to work with individuals of diverse backgrounds and identities
- Ability to work flexible hours

Salary: \$55,000 - \$65,000 annually

How to Apply: All applications will be received via email. No phone calls or snail mail, please. All applications must include (in PDF format) a current resume and thoughtful cover letter including how you became aware of this opportunity. Please send resumes and cover letters to Stephanie Menyhay at [smenyhay@risingground.org](mailto:smenyhay@risingground.org) with "Economic Empowerment Specialist" in the subject line.

